



FIRST TOWER

To all First Tower Service Partners,

In order to maintain a clean, safe and healthy environment for the tenants, employees, patrons, and service partners of First Tower, the following protocols have been implemented at the **Loading Dock**:

- ✓ Daily COVID-19 Questionnaire Required
- ✓ Daily Temperature Screening Required
- ✓ Mandatory Non-Medical Face Covering (Mask)
- ✓ Respect Physical Distancing Guidelines and Signage
- ✓ Use of Hand Sanitation Stations

Please note, the temperature screening station reads temperatures only; it is not programmed to store any data. There is no facial recognition, and no personal data will be captured or reported.

Entry may be precluded to those who decline to participate in such screening or other measures or who fail to meet the screening or other requirements set forth in such protocol.

We continue to require that all vendors and contractors notify us if any of your employees, that have been or are coming into the building, have been exposed to, or test positive for COVID-19. It is important that you notify as soon as you are made aware of any such employee exposure so that we may immediately implement our Incident Response protocols.

We remain steadfast in our commitment to promote a healthy and safe environment for all building occupants and thank you in advance for your cooperation.

Property Management Office

WHERE OFFICE SPACE PUTS PEOPLE FIRST

First Tower, 4111 St SE, Calgary, Alberta T2G 4Y5